



Los Angeles Convention Center

## INDUSTRIAL LIQUID & CHEMICAL MSDS INFORMATION FORM

Effective January 1, 2011

The Los Angeles Fire Department and the Los Angeles Convention Center (LACC) require that the delivery, handling, and removal of all industrial liquids or chemicals be accomplished in a proper and safe manner, and that a Material Safety Data Sheet (MSDS) be submitted for any industrial liquids or chemicals that are brought into the LACC. All containers are to have permanent labeling from the manufacturer identifying the name, and related information of the industrial liquid or chemical. Further, the containers are to be properly labeled with the name & booth number of the exhibit. Exhibitors are also required to keep a copy of the MSDS in their booth as well. One of the primary reasons for submitting the forms and keeping a copy in the booth is to have instant "accurate information" regarding the necessary steps for treatment in the event that persons come in contact with the respective liquid or chemical (i.e., inhalation, splashed into eyes, face, or other parts of the body, etc.). Furthermore, in the event of a spill, fire, etc., the responding personnel must know immediately what liquids or chemicals are involved.

Liquids and/or chemicals that can cause harm or injury to personnel and/or the building from exposure thereto (classified as "Hazardous") are NOT allowed at the LACC. In addition, liquids and/or chemicals that are flammable are NOT allowed within any of the exhibit halls or interior spaces of the LACC without written approval from the Fire Inspector. Under certain controlled and approved conditions, the Fire Inspector may allow small quantities of a flammable liquid to be used in the exhibit hall. To request a Fire Permit for the conditional use of flammable liquids/chemicals, please fax a letter to the "Fire Inspector" at (213) 765-4266. Be sure to include details about the type of liquid requested for use, why you need it, the duration of use, what provisions you plan on taking to safeguard against fire, and the quantity you propose to use.

Please fill in the information required below and fax this form along with the MSDS to the LACC, Building Superintendent at (213) 765-4267. If using more than two different types of liquids/chemicals, please use another sheet to list the additional liquids/chemicals.

### Required Information

Show Name: \_\_\_\_\_ Booth # \_\_\_\_\_ Name of exhibiting firm: \_\_\_\_\_

Name of contact person(s) responsible for use of Liquid/Chemical: \_\_\_\_\_

Company name of contact person responsible for use of Liquid/Chemical: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Name of Liquid/Chemical:** \_\_\_\_\_

What is Liquid/Chemical used for? \_\_\_\_\_

What is the frequency and duration of use? \_\_\_\_\_

What is the quantity of Liquid/Chemical in the booth: \_\_\_\_\_ Pints / Gallons.

**Name of Liquid/Chemical:** \_\_\_\_\_

What is Liquid/Chemical used for? \_\_\_\_\_

What is the frequency and duration of use? \_\_\_\_\_

What is the quantity of Liquid/Chemical in the booth: \_\_\_\_\_ Pints / Gallons.

**Please contact the Building Superintendent in charge of Show Operations at (213) 741-1151, Ext. 5609 for further information.**