



Los Angeles Convention Center

CLIENT SERVICES DISCOUNT POLICY

Effective January 1, 2010

The Los Angeles Convention Center (LACC) Client Services Discount Policy is noted below. Please peruse the applicable policy with respect to show management and exhibitor service orders.

Note: LACC is the exclusive provider of electrical, plumbing, network and telecommunication services. Technical services are non-exclusive and are available through LACC, or a contractor service provider.

SHOW MANAGEMENT:

LACC provides for a 20% discount off electrical, plumbing, telecommunications, and technical service orders to those clients who submit their orders a minimum of twenty-one (21) days prior to the first contracted conference and or exhibit show day, whichever date is applicable. Discounts applied are to the service only, and are not applicable to prevailing labor rates.

To qualify for the respective discount, show management service orders must be submitted and received by the Event Manager within the time frame noted and must indicate type of service; place of service; and time service is required. Orders received within the twenty-one (21) day time period described will be assessed at the standard rate as highlighted on the respective LACC service order form. Please see applicable LACC Discount Flyer Notice for discount cut-off dates and times.

EXHIBITORS:

LACC provides for a 20% discount off electrical, plumbing, telecommunications, and technical service orders to those exhibitors who submit their orders a minimum of twenty-one (21) days prior to the first exhibit show day. Discounts applied are to the service only, and are not applicable to prevailing labor rates.

To qualify for the respective discount, exhibitor service orders must be submitted and received by the Exhibitor Services Division within the time frame noted and must indicate type of service; place of service; time service is required; and accompanying payment. Orders received within the twenty-one (21) day time period described will be assessed at the standard rate* as highlighted on the respective LACC ordering form. Please see applicable LACC Discount Flyer Notice for discount cut-off dates and times.

(*Standard rates will apply the day after the discount expiration date to the evening before exhibitor move-in.)

Exception: Exhibitor service orders placed on-site on or after the first published exhibit move-in day will be assessed at the On-Site Rate. The On Site Rate applies from the first exhibit move-in day until end-of-event and will incur a 10% surcharge over the standard rate. In addition, a 10% surcharge will be assessed for upgrades to pre-ordered service. Discounts previously applied will be honored up to the amount of the pre-ordered discount. The on-site rate applies to the service only, and is not applicable to the labor rates described on service order forms. Please see applicable LACC Discount Flyer Notice for discount cut-off dates and times.

For further information, please contact your LACC Event Manager at 213-741-1151, Ext. 5360.